

**FREEPORT PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
June 9, 2021 – 6:00 p.m.**

**I. CALL TO ORDER**

A meeting of the Freeport Public Library Board of Trustees was held in the Library's Meeting Rooms on June 9, 2021. Board President, Alan Greene presided and called the meeting to order at 6:01 p.m.

Members Present:     Julie Reynolds                             RoseMarie Brubaker  
                           Alan Greene                                 Lucas Kramer  
                           Renee Barr                                     Linda Roderick  
                           Luann Stambaugh-Hayes

Members Absent:     Mary Kaufman, Betty Butler

Also present, Executive Director Ashley Huffines.

Connie Hoffman acted as Recording Secretary.

Executive Director Huffines introduced new board member Linda Roderick to the board.

**II. CHANGES/CORRECTIONS TO THE AGENDA**

**III. QUESTIONS/COMMENTS PUBLIC/MEDIA**

**IV. APPROVAL OF MINUTES**

- A. Regular Meeting: Lucas Kramer moved and Julie Reynolds seconded to approve the regular minutes of the May 12, 2021 meeting. Motion carried.

**V. FINANCIAL REPORT**

Julie Reynolds made the motion and RoseMarie Brubaker seconded to accept the accompanying financial statements. Motion carried. In the absence of the Financial Secretary, Mary Kaufman, Director Huffines told the board that the first tax payment should be received sometime in July.

**VI. PRESIDENT'S REPORT**

Board President Alan Greene asked that board members take a few minutes after the regular meeting to complete the evaluation form for Executive Director Huffines. He will then consolidate the answers to get a final evaluation.

**VII. DIRECTOR'S REPORT**

Executive Director Ashley Huffines went through her report with the board and then spent time reviewing the information on the three IT proposals. She also invited the board to come to a

presentation at the Boys and Girls Club by Christian Cooper with an email to follow with all the details. Director Huffines also asked the board to give permission for the 4-H of Stephenson County to be able to charge for their event which they scheduled here at the library on June 30, 2021.

### **VIII. MANAGEMENT REPORTS**

Director Huffines touched on the highlights of each of the Management Reports and went through the statistics.

### **IX. UNFINISHED BUSINESS**

- A. IT Contract: Julie Reynolds made the motion and RoseMarie Brubaker was seconded to accept the given proposal from Stateline Technologies for the library's IT Contract. Motion carried.

### **X. COMMITTEE REPORTS**

### **XI. NEW BUSINESS**

- A. Update COVID-19 Mask Requirement Inside Library: LeAnn Stam-Baugh/Hayes made the motion and was seconded by RoseMarie Brubaker to follow the CDC guidelines on mask requirements. Motion carried.

### **XII. DISCUSSION**

Board Member LuAnn Stambaugh-Hayes made the comment that the presentation given by Amanda Meyers at the Kiwanis Club was FANTASTIC!

### **XIII. ADJOURNMENT**

Julie Reynolds made the motion and Lucas Kramer seconded to adjourn at 6:54 p.m.

---

Submitted by Connie Hoffman