

FREEPORT PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
September 14, 2016 – 6:00 p.m.

A meeting of the Freeport Public Library Board of Trustees was held in the Library's Boardroom on September 14, 2016. President Jill Collin presided and called the meeting to order at 6:03 p.m.

Members Present: Jill Collin Luke Beggin
 Jim Bielien Jim Ferrar
 Larry Pittsley

Members Absent: Scott Haugh, Barb Green

Also present were Adult Services Supervisor Laura Keyes, Youth Services Supervisor Anna Doyle, and Circulation and Outreach Coordinator Geoff Graham.

Administrative Assistant Connie Hoffman acted as Recording Secretary.

Introductions were exchanged between board members and Circulation and Outreach Coordinator Geoff Graham.

APPROVAL OF MINUTES

Luke Beggin moved and Jim Bielien seconded to approve the August 10, 2016 Board of Trustees meeting minutes. The motion carried.

FINANCIAL REPORT

Luke Beggin moved and Larry Pittsley seconded to accept the accompanying Financial Reports. A copy of the budget snapshot was distributed. Motion carried.

STAFF REPORTS

Adult Services Supervisor Laura Keyes updated the board on the Living History Series and on *One Book, One Freeport*.

Youth Services Supervisor Anna Doyle told the board about the upcoming Banned Books events for the week of September 25 and invited the board to attend.

Circulation and Outreach Coordinator Geoff Graham gave the board an overview of his position and his efforts so far with outreach and volunteers at the library.

DIRECTOR'S REPORT

Request for Proposal for Gallery Cafe

Director Dickerson distributed a draft copy of the RFP for interested board members' review.

Holiday Hours

Library Director Carole Dickerson explained to the board the holiday closures according to the city are Friday, December 23 and Monday, December 26. She requested that the board approve administrative closures for both Saturday, December 24 and Sunday, December 25 with the option to let employees work either the week before or the week after to make up the lost hours. Larry Pittsley moved and Jim Bielen seconded to close on the above mentioned days. The motion carried.

Board President Jill Collin informed the board that, at the October board meeting they would be discussing an evaluation of the library director.

COMMITTEE REPORTS

Administrative Committee: Did not meet.

Finance Committee: Did not meet.

Building and Grounds: Did not meet.

COMMUNICATIONS/BOARD COMMENTS

Board member Barb Green announced Habitat for Humanity's soft opening on September 24, 2016 at their new location.

The meeting adjourned at 7:04 p.m.

Connie Hoffman, Recording Secretary