

FREEPORT PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
September 10, 2014 – 6 p.m.

A meeting of the Freeport Public Library Board of Trustees was held in the Library's Boardroom on September 10, 2014. President Luke Beggin presided and called the meeting to order at 6:05 p.m.

Members Present:     Luke Beggin                     Jim Bielien  
                               Barb Green                     Judy Barney  
                               Larry Pittsley                 Jill Collin  
                               Scott Haugh

Members Absent:     Teresa Hines

Also present was Library Director Carole Dickerson and Library Supervisors Pat Vorwald, Lois Rees and Anna Doyle.

Connie Hoffman acted as Recording Secretary.

**APPROVAL OF MINUTES**

Judy Barney moved and Luke Beggin seconded to approve the minutes of the August 11, 2014 Board of Trustees meeting. The motion carried.

**FINANCIAL REPORT**

Jill Collin moved and Barb Green seconded to accept the accompanying Financial Reports. Motion carried.

**DIRECTOR'S REPORT**

Director Dickerson described an incident that resulted in an adult's library privileges being suspended for 30 days.

Director Dickerson told the board of the Lincoln-Douglas Society's Annual Program that was held at the library on August 27. Dickerson also told the board of the library's participation in Cruise Night.

The Happy Bookers Book Club celebrated its first anniversary on August 29 with Director Dickerson as the guest speaker.

Director Dickerson told the board of meeting with Stephenson County Historical Society Executive Director Sharon Welton. Ms. Welton made some suggestions about how some of the materials in the History Room might be digitized.

**Code of Behavior – Discussion and Action**

There will be a layover of the Code of Behavior since Attorney Michael Phillips was not able to be at the meeting tonight.

**Review of Chapter 7, "Collection Management and Resource Sharing," *Serving Our Public 3.0 Standards for Illinois Public Libraries*, 2014.**

Director Dickerson passed out a handout, and the board discussed and amended the checklist for Collection Management and Resource Sharing.

### **STAFF REPORTS**

Adult Services and Technical Services Pat Vorwald told the board now that the Summer Reading Program is over with, she is busy writing a grant for “One Book, One Freeport.” She also told the board that she and Circulation Supervisor Lois Rees recently hired a new part-time clerk.

Circulation Supervisor Lois Rees told the board that her and her therapy dog Bobby did a presentation at Provena Daycare. Circulation was down during the month of August.

Youth Services Supervisor Anna Doyle told the board that she has made a new acquaintance with . She will be helping Anna conduct storytimes once a month. She also handed out copies of the September newsletter to the board.

### **COMMITTEE REPORTS**

Administrative Committee: Did not meet.

Finance Committee: Did not meet.

Building Committee: Did not meet.

### **EXECUTIVE SESSION FOR THE PURPOSES OF THE DISCUSSION OF MINUTES OF MEETINGS LAWFULLY CLOSED UNDER THE ILLINOIS OPEN MEETINGS ACT, WHETHER FOR PURPOSES OF APPROVAL BY THE BODY OF THE MINUTES OR SEMI-ANNUAL REVIEW OF THE MINUTES AS MANDATED BY SECTION 2.06 OF THE ILLINOIS OPEN MEETINGS ACT, AS AUTHORIZED BY SECTION 2(c)(21) OF THE ILLINOIS OPEN MEETINGS ACT, CODIFIED AT 5 ILCS 120/2(c)(21).**

Jill Collin moved and Scott Haugh seconded a motion to go into executive session. The motion carried with a roll call vote.

The open meeting resumed at 7:15 p.m.

Scott Haugh moved that, in view of the nearly 50% reduction in administrative staff and the amount of work to be accomplished in a timely fashion by an administrative assistant, the board strongly recommends to the director that she restore the administrative assistant position to a full-time position. Jill Collin seconded the motion, which passed unanimously.

### **COMMUNICATIONS/BOARD COMMENTS**

Board member Judy Barney announced her intention to resign from the board effective October 8, 2014. Board members expressed gratitude and admiration for her efforts on behalf of the library.

Jill Collin moved to adjourn at 7:20 p.m., and Larry Pittsley seconded the motion.

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Connie Hoffman, Recording Secretary