

FREEPORT PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
November 9, 2016 – 6:00 p.m.

A meeting of the Freeport Public Library Board of Trustees was held in the Library's Boardroom on November 9, 2016. President Jill Collin presided and called the meeting to order at 6:10 p.m.

Members Present: Jill Collin Luke Beggin
 Jim Bielien Jim Ferrar
 Larry Pittsley Barb Green

Members Absent: Scott Haugh

Also present were Adult Services Supervisor Laura Keyes, Youth Services Supervisor Anna Doyle, and Circulation and Outreach Coordinator Geoff Graham.

Administrative Assistant Connie Hoffman acted as Recording Secretary.

Introductions were exchanged between Board Member Barb Green and Circulation and Outreach Coordinator Geoff Graham.

APPROVAL OF MINUTES

Jim Ferrar moved and Barb Green seconded to approve the October 12, 2016 Board of Trustees meeting minutes. The motion carried.

FINANCIAL REPORT

Jim Bielien moved and Jim Ferrar seconded to accept the accompanying Financial Reports. A copy of the budget snapshot was distributed. Motion carried.

DIRECTOR'S REPORT

Director Dickerson highlighted some of the items on her monthly written report. She briefly explained the Per Capita Grant, and handed out copies of Chapter 6 from *Serving Our Public 3.0 Standards for Illinois Public Libraries*. The grant application will be submitted in January 2017.

Suspensions – Discussion and Action

Director Dickerson requested that the board extend three juveniles' suspensions from thirty days to an additional ninety days. Luke Beggin moved and Larry Pittsley seconded. The motion carried.

STAFF REPORTS

Adult Services Supervisor Laura Keyes explained the bar graph on her monthly report. She reminded the board of the upcoming Living History Event that will take place on Monday, November 21.

Circulation and Outreach Coordinator Geoff Graham told the board of the number of volunteers that he has had helping with tasks.

Youth Services Supervisor Anna Doyle told the board that she attended the 2016 ILA Conference during the past month and told them of the upcoming International Games Day on November 19.

2017 Calendar of Meetings – Discussion and Action

Director Dickerson handed out copies of the 2017 Calendar for board meetings to be held on the second Wednesday of the month. Luke Beggin moved and seconded by Jim Ferrar to approve the dates. The motion carried.

FY2018 Levy - Discussion and Action

Director Dickerson passed out a report showing past years' tax levies and a proposal for this year's levy with Option A or Option B. She explained further the process and the options available. Luke Beggin moved and Larry Pittsley seconded to present Option A to the city council as presented by Director Dickerson's report.

President Jill Collin passed out copies of the by-laws and asked the board members to review them for possible revisions.

COMMITTEE REPORTS

Administrative Committee: Did not meet.

Finance Committee: Did not meet.

Building and Grounds: Did not meet.

COMMUNICATIONS/BOARD COMMENTS

Board President Jill Collin read a thank you card from an adult summer reading prize winner.

EXECUTIVE SESSION FOR THE PURPOSES OF THE DISCUSSION OF MINUTES OF MEETINGS LAWFULLY CLOSED UNDER THE ILLINOIS OPEN MEETINGS ACT, WHETHER FOR PURPOSES OF APPROVAL BY THE BODY OF THE MINUTES OR SEMI-ANNUAL REVIEW OF THE MINUTES AS MANDATED BY SECTION 2.06 OF THE ILLINOIS OPEN MEETINGS ACT, AS AUTHORIZED BY SECTION 2(c)(21) OF THE ILLINOIS OPEN MEETINGS ACT, CODIFIED AT 5 ILCS 120/2(c)(21).

Luke Beggin moved and Larry Pittsley seconded a motion to go into executive session. The motion carried with a roll call vote.

The meeting adjourned at 7:15 p.m.