

FREEPORT PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
March 9, 2016 – 6 p.m.

A meeting of the Freeport Public Library Board of Trustees was held in the Library's Boardroom on March 9, 2016. Vice-President Jill Collin presided and called the meeting to order at 6:04 p.m.

Members Present:     Jill Collin                     Barb Green  
                              Larry Pittsley                 Jim Bielen  
                              Jim Ferrar                     Teresa Hines

Members Absent:     Scott Haugh                     Luke Beggin

Also present were Adult Services Supervisor Laura Keyes and Youth Services Supervisor Anna Doyle.

Connie Hoffman acted as Recording Secretary.

**APPROVAL OF MINUTES**

Jim Bielen moved and Teresa Hines seconded to approve the minutes of the January 13, 2016 Board of Trustees meeting. The motion carried.

**FINANCIAL REPORT**

Larry Pittsley moved and Jim Ferrar seconded to accept the accompanying Financial Reports. Motion carried. Administrative Assistant Connie Hoffman passed out copies of the financial snapshot.

**STAFF REPORTS**

Adult Services Supervisor Laura Keyes gave the board an update on the Outreach program and reported on recent and upcoming programs.

Youth Services Supervisor Anna Doyle discussed some of the programs that she has put on during the past month.

**DIRECTOR'S REPORT**

Janitorial Contract – Discussion and Action

Director Dickerson told the board of the desire to renew the two-year contract with Crystal Image Cleaning for the library's janitorial services. Larry Pittsley moved and Teresa Hines seconded to renew the two-year contract. Motion passed.

Suspensions – Discussion and Action

Director Dickerson requested permission to extend an individual's suspension from thirty days to an additional ninety days. Larry Pittsley moved and Jim Ferrar seconded to extend the suspension.

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Director Dickerson told the board that this year's American History lectures have started off well with good attendance. There are two programs left in the series. She also informed the board that, in the past several months, she has not been successful in hiring a Circulation Supervisor, and she is planning to advertise for a Supervisor At Large position instead. She reported that over 1,140 pounds of food was donated during February's Food for Fines promotion.

### **COMMITTEE REPORTS**

Administrative Committee: Did not meet.

Finance Committee: Did not meet.

Building and Grounds Committee: Did not meet

### **COMMUNICATIONS/BOARD COMMENTS**

Vice President Jill Collin read a thank you note from FHN Hospice thanking the library for the use of our meeting rooms during an event where 130 people attended.

Board Member Jim Ferrar recommended meeting every month with or without a quorum. All board members present were in agreement.

Director Dickerson requested that the April 13 board meeting be changed to April 20. All board members agreed to accommodate her request.

Larry Pittsley moved to adjourn at 7:06 p.m., and Jim Ferrar seconded the motion.

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Connie Hoffman, Recording Secretary