

FREEPORT PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
July 12, 2017 – 6:00 p.m.

A meeting of the Freeport Public Library Board of Trustees was held in the Library's Boardroom on July 12, 2017. Vice President Jim Ferrar presided and called the meeting to order at 6:00 p.m.

Members Present:     Jim Ferrar                     Jim Bielien  
                               Barb Green                     Rebecca Quiggle  
                               Liz Gridley                     Larry Pittsley  
                               Nita White                     Jennie DeVine

Members Absent:     Scott Haugh

Also present were Director Carole Dickerson, Youth Services Supervisor Anna Doyle, and Circulation and Outreach Coordinator Geoff Graham.

Administrative Assistant Connie Hoffman acted as Recording Secretary.

**INTRODUCTION OF NEW BOARD MEMBERS**

New board member Nita White and Jennie DeVine exchanged information with the rest of the board.

**APPROVAL OF MINUTES**

Barb Green moved and Jim Bielien seconded to approve the June 14, 2017 Board of Trustees meeting minutes. The motion carried.

**FINANCIAL REPORT**

Liz Gridley moved and Rebecca Quiggle seconded to accept the accompanying Financial Reports for June 2017. Motion carried. Vice President Jim Ferrar took a few minutes to explain the Financial Reports for the benefit of the new board members.

**CODE OF CONDUCT – DISCUSSION AND ACTION**

Attorney Michael Phillips was present and recommended changes to code of conduct. Copies with the recommended changes were passed out to all board members. Following additional board suggestions, Nita White made a motion to accept the revised Code of Conduct, and Liz Gridley seconded. Motion carried.

**NON-RESIDENT FEE**

Attorney Michael Phillips explained non-resident fee methods/options established by the Illinois State Library. These methods/options are presented in the Illinois Administrative Code for public libraries who wish to offer non-resident cards.

### **STAFF REPORTS**

Youth Services Supervisor Anna Doyle reported that 627 children have signed up for Summer Reading, and reported for Adult Services Supervisor Laura Keyes that 306 adults have signed up. Anna acknowledged the staff for help she has received during the summer with all of the programs and movies.

Circulation and Outreach Coordinator Geoff Graham told the board about how volunteers are being used since the layoff of the pages and the hiring of a new part-time clerk. He also told the board of his attendance at the ALA (American Library Association) conference in Chicago.

### **LIBRARIAN'S REPORT**

Director Carole Dickerson updated the board on the Gallery Café and told them of an interested party that would like to be interviewed.

### **SUSPENSION OF SERVICES**

Carole Dickerson described an incident that occurred after the last board meeting and recommended a one-year suspension for the adult who was involved. Jim Bielen made the motion and Rebecca Quiggle seconded to suspend the adult for one year. Motion carried.

### **ELECTION OF OFFICERS**

Jim Bielen made the motion and Rebecca Quiggle seconded to postpone the election of officers until the August 9 board meeting.

### **COMMITTEE REPORTS**

Administrative Committee: Did not meet.

Finance Committee: Did not meet.

Building and Grounds: Did not meet.

### **COMMUNICATIONS/BOARD COMMENTS**

Director Dickerson told the board of a lecture on The Total Solar Eclipse on Wednesday, July 26.

Rebecca Quiggle moved and Nita White seconded to adjourn the meeting at 7:35 p.m.