

FREEPORT PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
January 13, 2016 – 6 p.m.

A meeting of the Freeport Public Library Board of Trustees was held in the Library's Boardroom on January 13, 2016. President Luke Beggin presided and called the meeting to order at 6:07 p.m.

Members Present:	Jill Collin	Luke Beggin
	Larry Pittsley	Jim Bielen
	Jim Ferrar	Teresa Hines

Members Absent:	Scott Haugh	Barb Green
-----------------	-------------	------------

Also present was Adult Services Supervisor Laura Keyes and Youth Services Supervisor Anna Doyle.

Connie Hoffman acted as Recording Secretary.

APPROVAL OF MINUTES

Jim Ferrar moved and Jill Collin seconded to approve the minutes of the November 18, 2015 Board of Trustees meeting. The motion carried.

FINANCIAL REPORT

Jim Ferrar moved and Jill Collin seconded to accept the accompanying Financial Reports. Motion carried. Administrative Assistant Connie Hoffman passed out copies of the financial snapshot.

STAFF REPORTS

Adult Services Supervisor Laura Keyes summarized all the tasks that she has been working on and listed in her report. She described Freegal, a new music streaming service that the library received funds to purchase from the library foundation.

Youth Services Supervisor Anna Doyle passed out the winter newsletter for her department. December was a busy month in her department with 432 Santa visits. She told the board about the success of the holiday book drive and the monetary gifts received. She also told the board of a program for pre-schoolers that was done by Juliet D'Souza, from the Northwest Illinois Audubon Society.

DIRECTOR'S REPORT

Per Capita Grant Requirements – Discussion and Action

As per requirements of the Per Capita Grant, Director Dickerson led a discussion of Chapter 5, "Technology," of *Serving Our Public 3.0: Standards for Illinois Public Libraries*, focusing on the Technology Checklist.

Although there was a concerted effort to look at the glass as half full, i.e., reviewing which of the items can honestly be checked off, there was consensus on the need to update the library's Internet policy and review it annually. Further discussion focused on staff's ability or lack

January 13, 2016
Page 2
Board of Trustees

thereof to assist the public in the use of electronic resources and materials and what actually constitutes computer literacy.

Next, the Edge Assessment, which was completed on January 8, 2016, was reviewed. Director Dickerson suggested aiming for low-hanging fruit by way of prioritizing the “No, but plan to do so in the next year items.”

Further discussion touched on the need to include several actual practices into adopted policies. The Library Board’s main takeaway, however, was the importance the Assessment placed on libraries' offering training opportunities for the public.

COMMITTEE REPORTS

Administrative Committee: Did not meet.

Finance Committee: Did not meet.

Building and Grounds Committee: Board Member Larry Pittsley reviewed a repair proposed by Mechanical.

COMMUNICATIONS/BOARD COMMENTS

Board President Luke Beggin passed around two thank you notes from Pat Vorwald and another from the Stephenson County Historical Society thanking the library for the donation of shelving.

UPCOMING EVENTS

Director Dickerson told the board of the upcoming American History Speakers Series to begin on February 9 with Dr. Edward Finch.

Larry Pittsley moved to adjourn at 7:34 p.m., and Jim Ferrar seconded the motion.

Connie Hoffman, Recording Secretary