

FREEPORT PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
April 27, 2016 – 6 p.m.

A meeting of the Freeport Public Library Board of Trustees was held in the Library's Boardroom on April 27, 2016. President Luke Beggin presided and called the meeting to order at 6:02 p.m.

Members Present:	Jill Collin	Luke Beggin
	Larry Pittsley	Jim Bielen
	Scott Haugh	Teresa Hines

Members Absent:	Jim Ferrar	Barb Green
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Also present were Adult Services Supervisor Laura Keyes and Youth Services Supervisor Anna Doyle.

Connie Hoffman acted as Recording Secretary.

President Luke Beggin requested that the staff reports be moved to the beginning of the meeting. Scott Haugh moved and Teresa Hines seconded to move the staff reports to the beginning of the meeting. The motion carried.

STAFF REPORTS

Adult Services Supervisor Laura Keyes told the board that she continues to spend time weeding the non-fiction section to make it more attractive and to make the section more user-friendly. The CD racks that were found at another library have been moved to the second floor. Supervisor Keyes gave the board an update on the outreach program and other programming such as the computer classes and the Living History Series.

Youth Services Supervisor Anna Doyle told the board that she is beginning to prepare for the summer reading program, which begins on Saturday, June 4. She also told the board that she continues to do weeding and arranging books in her department and reported that the Dr. Seuss birthday party that was one of the highlights of the month.

APPROVAL OF MINUTES

Scott Haugh moved and Teresa seconded to approve the minutes of the March 9, 2016 Board of Trustees meeting. The motion carried.

FINANCIAL REPORT

Scott Haugh moved and Jill Collin seconded to accept the accompanying Financial Reports. Motion carried. Administrative Assistant Connie Hoffman passed out copies of the financial snapshot.

DIRECTOR'S REPORT

Lily Tolpo Donation – Discussion and Action

Director Dickerson showed the board the relief that was offered to the library by Mickey Martin. Although the piece is in need of some restoration she recommended it be accepted as a donation. Scott Haugh moved and Teresa Hines seconded to accept the donation. Motion passed.

Suspensions – Discussion and Action

Director Dickerson requested that the board extend eleven juveniles' suspensions from thirty days to an additional ninety days. Director Dickerson also asked that one adult suspension be extended to an additional eleven months. Scott Haugh moved and Teresa Hines seconded to extend the suspensions.

Additional 1% Non-Bargaining Raise – Discussion and Action

Director Dickerson informed the board that the city council has approved an additional 1% COLA to all city non-bargaining staff and would like to extend that 1% increase to the non-bargaining library staff. Scott Haugh moved and Larry Pittsley seconded to approve the additional 1% COLA retroactive to May 1, 2015.

COMMITTEE REPORTS

Administrative Committee: Did not meet.

Finance Committee: Did not meet.

Building and Grounds Committee: Did not meet but an update was given by board member Larry Pittsley concerning the air conditioning for the local History Room. Scott Haugh moved and Larry Pittsley seconded to approve the quote from Mechanical for \$17,000.

COMMUNICATIONS/BOARD COMMENTS

Board President Beggin distributed cards from (1) Highland Community College Adult Education Department students and (2) the staff and clients at Presence Saint Joseph Adult Day Care thanking Adult Services Supervisor Laura Keyes for her time and assistance. Carol Snyder's card expressed her appreciation for the attention her apron received at an FHN sponsored library program on the design of the apron. The Salvation Army Captain Jennifer Wilson thanked "Friends at Freeport Public Library" for hosting a holiday book drive for children.

PUBLIC COMMENTS

Walter Coffey, a Freeport Library user with a Glen Ellyn mailing address, asked for clarification about after hours access to the library's Wi-Fi. President Beggin referred his query to Director Dickerson, who said Mr. Coffey was most welcomed to be on the grounds of the library and avail himself of the Wi-Fi connection. She apologized for Mr. Coffey's discomfort and will correct the offending signage.

The meeting adjourned at 7:20 p.m.

Connie Hoffman, Recording Secretary